

Privacy Policy

The protection of the privacy of parents and children is important to our nursery and in line with the General Data Protection Act 2018 (GDPR) and the Data Protection Act 1998 (DPA) we will ensure that any information you provide us with will be used and kept appropriately.

Jenni Mylius is our designated Data Protection officer and can assist you with and queries you may have. You can contact her on jenni.montessori@btinternet.com or 01647 433676

Collecting Information

We will only ask you for information to ensure the safety and well-being of your child and that which Ofsted and Devon County Council require us to hold.

This will include the personal contact details, names, addresses, telephone numbers, email addresses and work contact details of those people looking after your child and any information relevant to your child's needs whilst they are in nursery.

- We will ask for your written permission to share any data you give us.
- You have the right to view the information you have given us.
- You have the right to withdraw your permission at any time.
- We will tell you if we need to share information with anyone else.
- We will ensure that the data you give us will be managed and stored securely.
- We will only retain the information in accordance with the Data Protection Act1998.

Full details of how we manage, use and store data can be found on our website www.chagfordmontessori.co.uk under Policies.